Fallibroome
Sixth Form

Year 12 Work Experience Launch Assembly - 3rd Nov 2026

Welcome!

Mon 7th June – Fri 11th June 2027



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Why gain work experience?

- Confirms your choice of profession (…or not!).
- Supports your application to university or employment (shows you are committed!).
- Get real life experience which might be interesting, might help you decide what you want to do with your life, and will likely be useful for all your subsequent applications.
- Increases your confidence in interacting with adults
- Develops your skills:
  - communication skills
  - team-working
  - time-keeping
  - applying for jobs

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It's <u>what</u> not where

- It can be disheartening trying to find a placement at a very prestigious employer if you don't already have contacts there
- There are some work environments which will almost never say yes, for example cybersecurity companies or the emergency departments at hospitals.
- A valuable thing for students (and parents) to realise is:

  <u>what you do on a placement is more important than where you do it</u>.

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It's <u>what</u> not where

- For example, every employer now has to deal with cybersecurity (so you can get first hand experience of this sector almost anywhere), and you can learn about healthcare when work shadowing in lots of non-hospital environments, e.g. at a care home.

- Think carefully about what you want to learn on your placement.

- Discuss this with your prospective employer in advance to make the placement mutually beneficial.

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What could I do?

- Royal Air Force
- Liverpool Ladies' Football Club/ Rangers football club
- Vets, kennels, Blackbrook Zoological Park, Wildlife Heritage
- CERN (Nuclear Research), Siemens
- Jet2.com, Thompson Airways, Virgin Trains
- Cheshire Police
- Primary schools
- Radio Stations, ITV Manchester Studios
- Hotels (e.g. in Germany)
- Thomas Cook Aircraft Engineering
- Solicitors, Accountants, Architects, Insurance
- Dentists, E.Cheshire Hospice, Macc Hospital, Manchester Royal Infirmary
- Adidas (London)
- McCann Manchester
- Advertising, PR, web design, publishing
- Joinery and building firms

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Did you know...?

The Unifrog Apprenticeships tool isn't just for looking for apprenticeships!

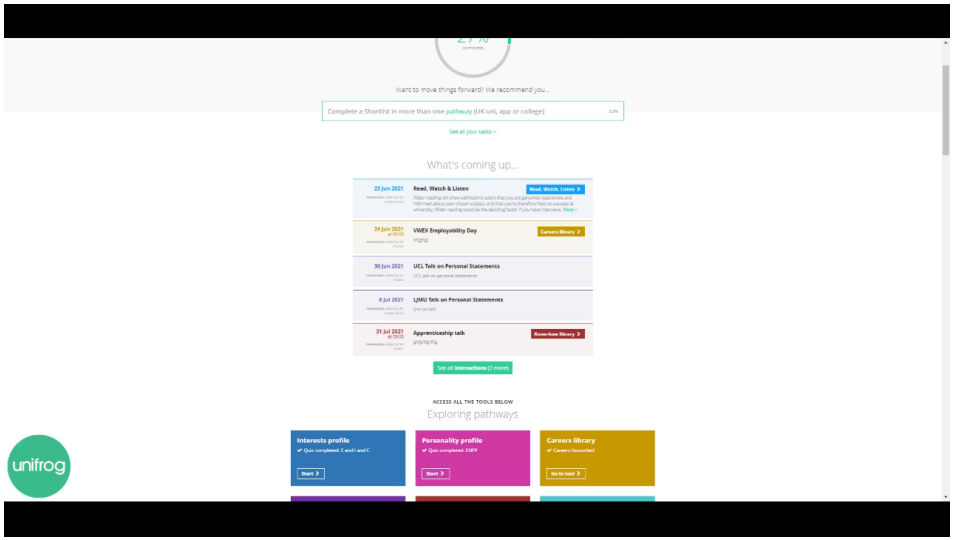
The tool can help you to:

- Search for businesses to approach for work experience
- Get an idea of the types of industries that are available in your area

The Apprenticeship tool also shows you businesses that you're interested in on a map, so you can see how far they are from home!

Apprenticeships Tool

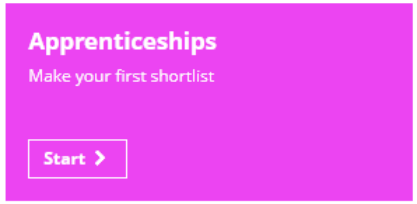
Watch the video below to learn about using the Apprenticeships tool to research work experience opportunities!



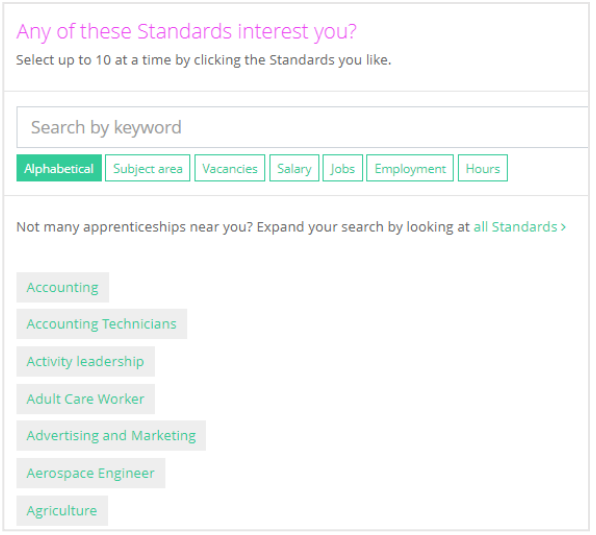
unifrog

Apprenticeships Tool

Start by logging into your Unifrog account. Find the Apprenticeships tool on your homepage.



Once you have opened the tool, you'll be able to search across the many different industries listed.



You can select up to ten of these at a time to explore!

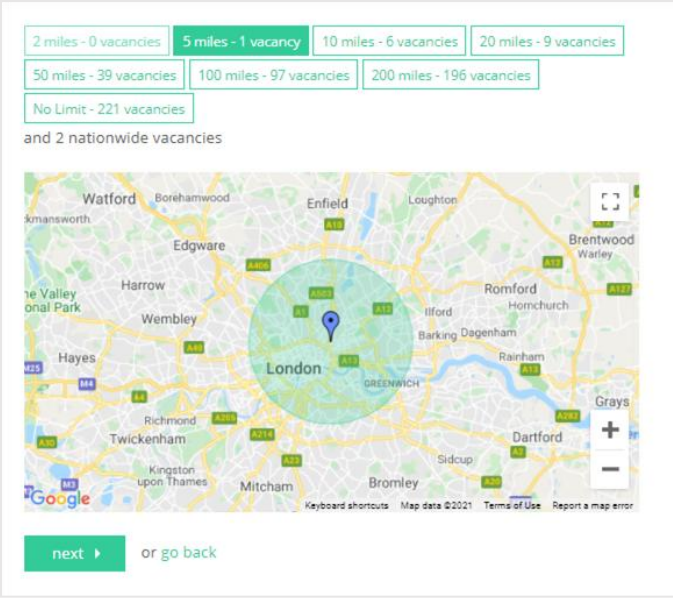
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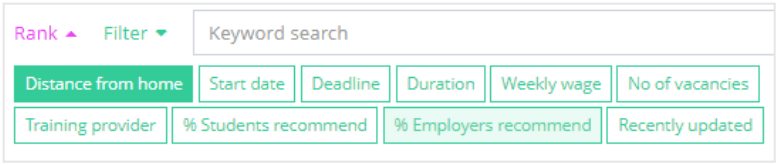
Apprenticeships Tool

Distance from home is the most important factor when you're searching on the Apprenticeships tool.

Filter your results by the distance you're willing to travel for work experience using the map.

Once you click through to the next page, you'll be able to rank your longlist of results by 'Distance from home'.





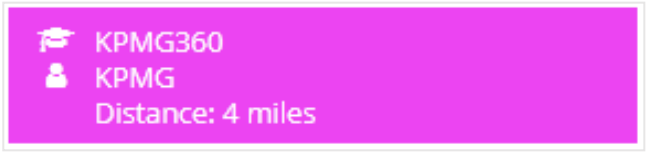
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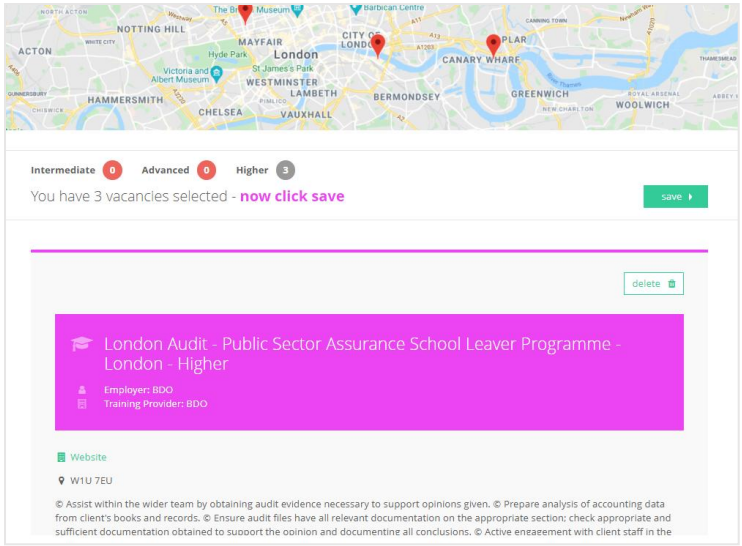
Apprenticeships Tool

Select the opportunities from your longlist that interest you the most.

You'll be taken through to a shortlist of your favourites.

This page will give you information about the employer, the skills involved, and the job location on a map.





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Points to note:

Duration:

Your placement should last 1 week (You could start earlier if you are willing and able to do a longer placement. It's half-term beforehand-w/c 31st May).

Location:

Can you get there on time? If it's far away, where could you stay?

Start looking NOW!

Do not waste this opportunity! If you're not on placement you will be asked to do arguably less interesting tasks in school.

Already have a job?

You should arrange a placement *somewhere else.*
(Simply working in your usual part-time job will be recorded as unauthorised absence).

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SPECIFIC CAREERS

Medics/Vets/Physio

Universities will need you to have evidence of a variety of placements, which can include:-

- Shadowing doctors
- Volunteering in Health Centres
- Working / volunteering in Senior Citizens home.
- Volunteering in a hospice.

Warning: these particular placements are hard to secure – start early and be persistent.

Teaching

Different universities require different levels of school experience. Research this to avoid any nasty surprises later.

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What happens next?

- **Start now** - there are other sixth formers in the local area all looking for work placements.
- Aim to let your tutor know what you have arranged **by 29th January** (Final Unifrog deadline: Thursday 25th March 2026).
- Further information will be made available shortly via the **school website** and a letter will be sent to your parents

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Emailing an employer

You might have to contact an employer by email when you ask for a placement.

Read the example on the right. Discuss with the person next to you:

- What's good and bad about the email?
- How would you improve it?

To: hello@StarkIndustries.com
Subject: Please can I join The Avengers for work experience
Hi Mr Stark, My school has said that I have to do work experience. Do you think The Avengers would let me join? If that would be cool to with you, just email back soon. Cheers, Loki

Emailing an employer

To: hello@StarkIndustries.com
Subject: Work experience
Dear Mr Stark, My name is Peter Parker and I am a student at Midtown High School. My interest in work experience with the Avengers was sparked when I visited your laboratory in Malibu, where I got to see your inventions. I have worked very hard to develop my teamwork skills and spider sense. I feel that with some guidance, I would be a great addition to the Avengers team. I am looking to do some work experience between the dates of 10-24th February, to help develop my competencies and start to learn how to protect Earth. Do you have any spaces for work experience students at that time? I have attached a copy of my CV for your records. Yours sincerely, Peter Parker

Contacting employers by phone

You may have to contact an employer over the phone when you're arranging work experience.

It's important to still have a pre-organised plan, as you would when sending an email.

- Can you think of any top tips you would give a friend if they were calling an employer about work experience?

Making initial contact

Write a **formal** email or letter – *and proof read it!* Make sure you include:

- The work experience dates (7th - 11th June 2027)
- Why you would like to complete your experience at this organisation
- What you can offer them
- Use an *appropriate* email address; if your personal email address is embarrassing, use your school email address
- Include a copy of your CV (build one Unifrog!)
- Make a note of who you have contacted!

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Quick task: Adding a placement

How to session in tutorial on 17th November

Good luck!



