Sixth Form Code of Conduct 2024/25

Respect for Others

I agree to:

- respect and support other students and staff regardless of gender, race, religion, colour, age, disability or sexual orientation
- contribute positively to Sixth Form life, including being a good role model, adhering to the dress code at all times, contributing to the wider life of the school, and helping to ensure that the sixth form is a positive, safe and supportive environment for all students and staff
- care for the school environment, including the Sixth Form Centre and Café
- adhere to IT code of conduct about computer use and the use of internet enabled devices

Academic Study

I agree to:

- complete ALL work on time
- use independent learning time appropriately and effectively
- review my performance and act on any targets agreed with my tutor
- check my school Gmail account and the Year group classrooms for messages at least once a day
- be mindful that I should not work for more than a maximum of 9hrs/week in any part-time job and will ensure that my school work takes priority over a part-time job
- will not engage in any paid employment during school hours
- ensure that I follow the JCQ examination rules and not engage in malpractice.

Attendance and Punctuality

I agree to:

- arrive punctually at school by 8.50 a.m.
- attend all registration sessions, timetabled lessons, tutorials and assemblies" tutorials and assemblies. Persistent non-attendance may put examination entry at risk.
- inform the Sixth Form Pastoral Assistant or a member of the SF team in advance of any planned absence, if I know ahead of time that I will be absent from school
- my parents or guardians telephoning the Sixth Form absence line (627274) before 8.50 am to let the school know of reasons for any unexpected absence (e.g. due to illness)
- use the sign in/out app if leaving the school site during the day for an approved reason
- only arrange driving lessons during a study period or at lunchtime (only 1 lesson per week is permitted during these times)

Health and Safety

I agree to:

- ensure that no alcohol, tobacco, vapes/e-cigarettes, or any illegal substance is used/taken during school hours or during any school related activity or brought onto the school site
- ensure that visitors are not brought onto the school premises without prior arrangement and permission from the Sixth Form team
- report, if I or any member of my household has developed any communicable disease e.g. German Measles, to a member of the Sixth Form Office staff immediately.
- comply with all health and safety notices around the site to keep myself and others safe.
  not engage with any behaviour that puts myself or others at risk.

I have read, understood and agree to honour the Sixth Form Code of Conduct and accept that I may be asked to leave the Sixth Form if the above conditions are not met.

Student Name and Signature	Date

Reviewed July 2024